

## DRAFT

### EXECUTIVE BOARD NOTES – 6 APRIL 2009

**Attendees:** Pam Alexander (PA; Chair), Robert Crawford (RC), Jeff Alexander (JA), Oona Muirhead (OM, via phone), Paul Lovejoy (PL), Julie Anderson (JJA), Kathy Slack (KS), Jonathan, Tarttelin (JT), Arno Schmickler (notes)

**Apologies:** Lee Amor (LA), Susan Priest (SP)

**Heather Bolton (HB) – Item 2, Andrew Merritt-Morling (AMM) – Item 3**

#### 1. Implementation Group

##### 1a) Structural Options

RC introduced a paper on structural options for the agency by setting out principles against which to judge the business benefits of making structural changes and by providing international comparison of development agency structures. EB endorsed the principles and discussed two options for review with associated benefits and risks. The discussion was informed by central government's policy direction to focus on high value economic transformation and the USP of the agency in linking spatial and sectoral impacts. There was agreement that creating competitive businesses is a major driver of change and economic regeneration needs to enable that to happen.

**Action: RC/SP to provide revised structural options to the next EB**

##### 1b) Governance

EB discussed a paper on governance introduced by JJA and asked for the governance action plan to set out clear tasks for business continuity during the restructuring period.

**Action: EDs to feed back any particular issues to JJA**

#### 2. HR Matters

JT introduced a set of papers covering the Voluntary Early Release Scheme, Staff Performance Appraisal Moderation, Flexible Working Hours and Pay Award.

**Action: JT to take forward the Voluntary Early Release Scheme and bring back the other items with further information needed in due course**

### **3. South East Regional Select Committee**

PL and AMM introduced a paper on the South East Regional Select Committee and asked for EB endorsement of the proposed actions and timeline provided in the project plan and for agreement of the proposed focus outlined in the scoping document.

**Action: EDs to provide key messages to AMM  
AMM to establish lessons learnt from other regions**

### **4. Forward Look**

EB discussed the Briefing schedule.

### **5. AOB**

No item was brought forward.